EXTENDED DAY CARE (XDC)

St. John Extended Day Care (XDC) is a ministry of St. John School and provides before and after school care to the children enrolled in St. John School, as well as those in neighborhood schools as space allows. XDC does fill up especially on non-school days and early dismissal days so sign up early. **Complete registration (all forms) is required before any child can attend.** After School Studies (AFS), is available for **Grade 6, 7, 8**, Monday through Thursday, 3:15-4:15pm when school is in session.

** Register for 2022-2023 XDC and find forms at https://extended.st-johnschool.org/request-to-register-for-2022-2023-school-year/

- Registration for Preschool-Aged Students (PK)
- Registration for School-Aged Students (K-5)
- Certificate of Immunization
- Transfer/Escort Permission Form PK-5
- Permission Form PK-5
- Introducing Me! PK-5
- Individual Plan of Care/Allergy Report
- Medication Authorization
- Extended Day Care Services Contract

** Calendar order forms are due on or before the 15th of the month prior to service, and **space is available first-come, first-serve.** Order forms are for approved extra blocks of times, noon-dismissal days, and school-not-in-session days. Days that school is dismissed at noon or that school is not in session are not included in your contract. Days may not be switched.

** Is your child new to the 2022-2023 school year? They are eligible for summer care, https://extended.st-johnschool.org/summer-fun-at-xdc-request-for-2021/. Reserve daily, weekly or monthly spots.

** All tuition is billed and paid through SchoolAdmin. Tuition for XDC and AFS for the school year is billed in 10 monthly installments, August 2022 through May 2023, with your school tuition pledge.

Questions? Reach out directly to our directors, Kathryn Chandler, kchandler@st-johnschool.org, or Rachelle Overby, roverby@st-johnschool.org.

Helpful Daily Tips

Help us keep our classrooms germ free! Each child should wash their hands upon arrival to XDC. Please remind your child at drop off to wash hands first before joining the group.

There is a blue notebook on the sign in/out counter; this is for you to use to inform us if your child will not be in daycare or if you have someone else picking up that day. Playdates MUST have a written note or email to authorize someone to pick up your child or they will not be released (please have these prearranged).

We are a NUT FREE building; no nut products for snacks or lunches throughout the school.

Each child has a cubby for their coats, backpacks, etc. Please send your child with a labeled water bottle each day. No medication is allowed (including lotion, chapstick, sunscreen) without a medication authorization form signed and on file. Sturdy shoes are required; please leave rain boots and sandals at home.

LABEL EVERYTHING: coats, gloves, water bottles, lunch boxes, backpacks, spare clothes, etc.

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EXTENDED DAY CARE (XDC) PRESCHOOL SPECIFICS

Extra Clothes: Preschoolers should have a spare set of clothes in their backpack.

Afternoon Session: If you have a preschooler attending the **afternoon session (11:15am-3:00pm)** of XDC, note that the children will have quiet time after lunch. Cots and a sheet are provided. Feel free to pack a blanket, lovey, or quiet toy/book for your child. You can leave these items throughout the week (each child has a bin for storage) or take home daily as needed.

Preschoolers in the afternoon session should be **picked up no later than 3:00pm**, unless booked for the closing block, to allow spaces to open up for the after school program (there is a teacher/student ratio that we cannot exceed. Thank you for your help in keeping us in compliance!

Hot Lunch: Hot lunch is available to preschoolers attending the afternoon session. Hot lunch is a monthly sign up; you'll find information on NewsViews when the deadline for the following month is approaching.

Instructions for ordering hot lunch for a student NEW to the school:

- Signup here: https://benchlio.com/#/signup
- Add your child(ren)
- Place your order and make sure to hit "complete" at end

More info on the hot lunch program can be found at https://st-johnschool.org/hot-lunch/

** Did we mention label everything? **LABEL EVERYTHING**: coats, gloves, water bottles, lunch boxes, backpacks, spare clothes, etc.

More information can be found on the school website at https://extended.st-johnschool.org/ or you can reach out directly to our directors, Kathryn Chandler, kchandler@st-johnschool.org, or Rachelle Overby, roverby@st-johnschool.org.